

DOW

5 Year contract with Seacoast Management executed by the Highland Green Grounds Crew

Season

Description of Work

2020 - 2024

SPRING

5

Remove leaves & debris from plant beds according to bed maps. Remove leaves and debris from turf areas.

Yes

6

To Minimize weeds in beds according to bed maps Provide an application of pre-emergent herbicides during the springtime by licensed contractor.

Yes

9

Sweep/blow remove winter debris from driveways, walkways, roads. (not Village Drive)

Yes

7

Edge plant beds according to bed maps.

Yes

8

Remove winter markers.

Yes

10

Trim back tree branches to 6" off of sidewalks.

Yes

11

Repair snow plow and pile damage to turf.

Yes

12

Mulch mow turf once per week during growing season (less during other seasons) with mower blades set at 3".

Yes

18

String trim around roadsigns, guard posts, mailbox posts, trees, shrubs, utility poles, hydrants and other obstacles where mowers cannot reach as part of mowing.

Yes

19

Sweep/blow driveways, walkways, roads (excluding Village Drive) after mowing.

Yes

20

Start-up irrigation systems at residences with lawn irrigation. To be provided by subcontractor.

Yes

49

DOW

Season

Description of Work

2020 - 2024

#	Season	Description of Work	2020 - 2024
# 22	SUMMER	Mulch mow turf once per week during growing season (less during other seasons) with mower blades set at 3".	Yes
# 14		Apply herbicides to stone drip edges, cracks in asphalt surfaces and plant beds according to bed maps to control weeds by licensed contractor.	Yes
# 23		Hard edge sidewalks & concrete slabs. Blow off clippings. Every other year starting in 2021	Yes
# 25		String trim around roadsigns, guard posts, mailbox posts, trees, shrubs, utility poles, hydrants and other obstacles where mowers cannot reach as part of mowing.	Yes
# 26		Prune shrubs according to bed maps. Clean up and dispose of material.	Yes
New		Weed beds one time per/year during clean-up from pruning.	Yes
New		Rent a chipper to dispose of tree branches 3 times per year for dump site.	Yes
# 20		Sweep/blow driveways, walkways, roads (excluding Village Drive) after mowing.	Yes

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2020 - 2024

#	Season	Description of Work	2020 - 2024
# 27	FALL	Cut back perennials according to bed maps.	Yes
# 28		Bag leaves on turf areas during the mowing process throughout the fall season.	Yes
# 29		Clean leaves from plant beds according to bed maps.	Yes
# 30		String trim around roadsigns, guard posts, mailbox posts, trees, shrubs, utility poles, hydrants and other obstacles where mowers cannot reach as part of mowing.	Yes
# 34		Bush hog overgrown areas as required and as time allows.	Yes
# 39		Plant mums in beds in front of Community Center and throughout the community during 2nd week of September. Remove and dispose of when they become unsightly. Allow \$500.	Yes
# 49		Shut down irrigation systems at residences with lawn irrigation. To be provided by subcontractor.	Yes
# 20		Sweep/blow driveways, walkways, roads (excluding Village Drive) after mowing.	Yes

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# 40	WINTER	Install winter markers before November 15th.	Yes
# 41	Put out covered barrels of winter treatment at Community Center, Corner of Sparrow & Evergreen Circle and at entrance to Red Maple.	Yes	
# 42	As snow accumulation begins (coverage reaches 2") begin clearing roads (except village Drive), Community Center parking lot, and Community Center walkways. Keep roads (except Village Drive) usable throughout storm. Keep Community Center parking lot and walkways usable from 8:00 am to 5:00 pm	Yes	
# 43	As storm event continues re-clear driveways as necessary after entire community is done once.	Yes	
New	Salt roads for ice as determined by the Grounds Supervisor including pre-treatment of roads based on the prediction of ice events	Yes	
New	Treat all walkways for ice as necessary after storm events.	Yes	
# 44	On the day after the storm event clear residential walkways and Evergreen Circle sidewalks and all fire hydrants.	Yes	
# 45	Communicate to residents snow event plans via "robo" calls.	Yes	
# 2	Identify & plan training opportunities during the year for landscaping staff &/or crews. Allow up to \$1,000/year.	Yes	

DOW

#

Trash and Recycling

2020-2024

Year Round	2020-2024
# 46 Rent one 30 yard single stream and six 10 yard solid (bag) dumpsters with weekly pick-up.	Yes
# 47 Pick up trash and recycling at residences once per week year round.	Yes
# 48 Purchase and distribute "Blue" recycle bags to residents (52 per resident per year). Consider alternative to one use plastic bags in future years.	Yes

*\$18,000
AK increases
each year*

DOW
Projects for Future Consideration to be priced at conception.

21

Define areas to become meadows. All meadow areas within a phase to be approved by board directors of that phase. All common area meadows to be approved by chairs after consultation with their boards. Assume 2,000 square feet will be turned to meadows in 2020. In future years 2,000 square feet may be added each year.

33

Remove invasive species as time allows. Does not relieve resident from responsibility of removing invasive species.

35

Reduce coverage area (eliminate back lawn coverage) for lawn irrigation for homes greater than 5 years old.

36

Allow areas along Village drive that cannot be mowed by riding mower to revert to natural/meadows. Add meadows to other areas along Village Drive as agreed by the developer.

37

Consider turning over mowing of Village Drive to town of Topsham in future years.

38

Aerate, top dress and over seed all lawns and common areas (except Village Drive).